**2/2018**

**2018 onward: Option for Continuing Education Units (CEUs) through Treatment Innovations**

It’s best if your entity is able to obtain CEUs directly if you would like to offer those at your training, but if not, we have an option for CEUs that we can provide for a fee for the trainings we provide such as Seeking Safety. Here’s how it works:

1. After the training, you **only need to email us the following: a typed list (in Word or Excel or pasted into an email) of each person who will get CEUs, the number of CEUs (typically 6 for a one day training), and the name of your entity as you would like it to appear on the certificates**. Once we receive that list and process the certificates we will email you the certificates for you to distribute to each person. Also be sure to retain the certificates as people often request it if they lose it and we will refer them back to you for it.

2. See the list at the end of this document for which CEU types are available. The cost (see #4 below) is the same regardless of type of CEU.

3. During the training, you would need to have (a) a sign-in (beginning of day) and sign-out (end of day) list to verify that each person actually attended; (b) an evaluation at the end of the day from each person getting CEUs. *You will need to retain those for 3 years in case of audit by the company we work with. However, do not send those to us unless requested to do so.* Examples of sign in/out sheets and evaluations are on our website, section Training /materials / CEUs but you can use your own version as well.

4. We will email you a pdf certificate for each person which you can forward on to each person by email. The cost is $36 per person for 6 CEUs (e.g., a one-day Seeking Safety training), which would be added to your invoice related to the training, payble to Treatment Innovations or, if you prefer to pay for the CEUs separately (e.g., by credit card) just let us know when sending over your list of attendees and we can do that.

If you are interested in this option, please email training@treatment-innovations.org.

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**List of CEU types available**

**NATIONAL**

ASWB #1112
NBCC - #6202
NAADAC - #469
Psychology: Our CEUs are approved by the American Psychological Association to sponsor continuing education for psychologists.

**CALIFORNIA**Board of Behavioral Science (BBS) - #PCE2380
Board of Registered Nurses - #CEP14048
CAADAC - 2N-04-806-0215
CAADE - CP20 950 H 1217 INSURANCE - #266838

**TEXAS**Board of Marriage and Family Therapist
Social Workers 5460
LPC #52525

**FLORIDA & DISTRICT OF COLUMBIA**#50-5087 mental health professionals
BAP #856

**OHIO**RST110901